

Sherwood Greens Road Improvement & Maintenance District

ANNUAL REPORT

2008-9



Sherwood Greens Road Improvement & Maintenance District

Becket, MA

June 2008 – June 2009

PRUDENTIAL COMMITTEE

<u>Name</u>	<u>Term Expires</u>
Ken Einhorn, Chair	2009 resigned 4/8/09 (part or full-time resident)
Jaime Garanzuay	2010 (full-time resident)
Joseph Gaze	2009 (part or full-time resident)
Jeff Kotkin	2010 (part-time resident)
Stan Locke, Vice Chair	2011 (part-time resident)
Vacancy	2011 (full-time resident)
Vacancy	2010 (full-time resident)
Jeanne W. Pryor, Clerk/Treasurer	2009

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REPORT OF THE PRUDENTIAL COMMITTEE

The Prudential Committee of the Sherwood Greens Road Improvement and Maintenance District continues to prioritize both major improvement and maintenance projects within the District. Winters continue to be a very difficult time for snow removal and dealing with ice and 2008/2009 proved to be no different. You will all remember the ice storm in December of 2008 that caused catastrophic damage throughout Becket and our Sherwood Greens community suffered significant damage as well. Most of our community was without electricity or phone service for up to a week. Several of our full time residents immediately pitched in to help clear debris and ensure that the major roadways could be used. It was a very difficult job and the quick and determined efforts of our neighbors within the Greens made a very difficult situation bearable.

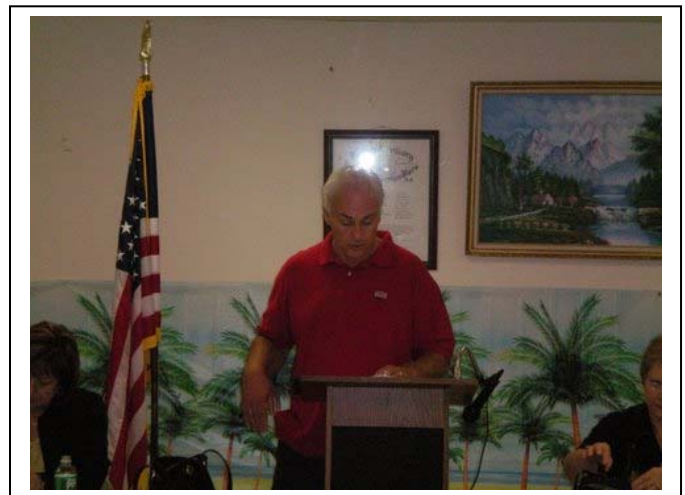
Major construction projects were completed on Long Bow Lane East and Shuttle Cock Drive. Both of these projects were considerable in cost and necessitated the District securing funds through a bank loan. This loan will be paid off over the next several years. Beaver Solutions, a private contractor, maintains the strategically placed wire barriers to prevent damming up the culverts and causing damage to the roads. The ice storm of December 2008 depleted much of our budget that was planned for maintenance projects and thus we will be limited by the amount of road maintenance we will be able to afford.

The Prudential Committee continues with both short term and long term planning for completing our major road repairs. The Prudential Committee is constantly thinking of ways to improve not only our roadways but also the bylaws by which we govern and the means to enforce them. The Prudential Committee makes decisions keeping in mind what is in the best interests for the community at large. At times it may seem that the road improvements could go quicker; however, we are a large community and the Prudential Committee takes all residents' concerns and issues seriously.

We would like to thank Ken Einhorn who served as the Chairperson of the Prudential Committee for the past several years. Ken resigned from the committee in April 2009 after many years of dedicated service to the committee. I encourage all of you to consider becoming a member of the Prudential Committee in order to keep our community flourishing for many years to come. The Prudential Committee of the SGRI&MD meets the 4th Saturday of each month at the Becket Town Hall at 9AM. We encouraged all members of the District to attend.

Respectfully submitted

Stan Locke
Vice Chair, Prudential Committee



June 2008 Annual District Meeting

ROAD REPORT May 2008-April 2009

- May
 - Bids were open on May 28 for the Long Bow LN E and Shuttle Cock drainage improvement projects; the projects were awarded to Langone Pipeline & Utility Contracting. Foresight Land Services will oversee projects.
- June
 - The District applied for a grant from MSPCA to fund the installation of water flow devices on Longbow Lake to mitigate beaver-related flooding
 - Pothole repair completed on oil & stone section of Long Bow LN W
 - In response to an inquiry about the deteriorating conditions on Silver Leaf DR caused by construction trucks, this road was added to the District's priority list.
 - Electric company's subcontractor was in Sherwood Greens trimming trees around electric wires.
 - The proposal to oil & stone the entranceway was deferred due to the increased cost of material.
- July
 - Culvert protective fence on Longbow Lake at Long Bow LN W was replaced on 7/17/08 by Beaver Solutions with a grant from MSPCA
 - Work began on Long Bow LN E drainage improvement project
 - Entranceway and Long Bow LN W grade/rake/roll, additional material, and stump removal on Deer Trail was completed.
- August
 - Road closure on Long Bow LN E extended to 8/28 and the road was paved
 - Erosion at 462 Long Bow LN E was added to the road work priority list.
 - Work began on Shuttle Cock drainage improvement project
- September
 - Drainage improvement project work on Long Bow LN E and Shuttle Cock ended on 9/8/08
 - Becket Fire Chief requested that the dry hydrant on Longbow Lake at Shuttle Cock be raised 2 feet
- October
 - At the Committee's request, a survey by Foresight Land Services was done at the new Shuttle Cock culvert and it was determined that the new culvert under Shuttle Cock was placed to a tenth of an inch of where the pipe was and that the work was done correctly.
 - Repair of potholes in entranceway and oil & stone section of Long Bow LN W completed on 10/27
- November
 - Foresight's punch list for Long Bow LN E and Shuttle Cock projects were reviewed for final payment
 - The dry hydrant at Shuttle Cock was raised.
- December
 - Severe ice storm on 12/11-12; estimated total cost \$73,841. Always Growing was called in to open the roads in Sherwood Greens; many residents assisted with clearing roads. Richard Pryor was appointed to act in the district's behalf as the contact with MEMA/FEMA and a preliminary damage assessment report was sent to MEMA on 12/17.
- February
 - Richard attended several meetings with FEMA to assess damage from ice storm
 - The Committee sent letter of thanks to Chester Fire Department for their efforts during the ice storm
 - The annual maintenance agreement with Beaver Solutions for the maintenance of flow devices, quarterly cleaning of culvert protective fences and inspection of pond leveler pipe systems was renewed.
- March
 - Potholes filled in Entranceway.
 - The snowplow contract with Always Growing was renewed for the 2009-10 season
 - Quotation requests for the FEMA debris removal work were developed.
- April
 - Contract for ice storm debris removal work completed.

During the year, Richard Pryor provided assistance to the Prudential Committee on various road issues.



LAKES REPORT

The Sonar Herbicide treatments of Silver Shield and Golden Fawn Lakes were done between June and July of 2008. This treatment was very successful and has opened the flow of water on these lakes.

During August, hydro-raking was done on both Longbow and Silver Shield Lakes. The raking was not intended to address pondweed, but was done to address watershield, bladderwort and phragmites at shorelines. The District paid for 40 hours of hydro-raking concentrating on the shoreline of the common beach area of Longbow Lake, the culvert area at the end of Longbow Lake and 1 culvert on Silver Shield, and the point of the peninsula across from the beach on Longbow Lake. Shoreline residents paid for a total of 39 additional hours. Although the results, especially for shoreline phragmite removal, were very good, the hard, rocky lake bottom made weed removal along the shoreline very slow. The district may look into contracting a barge along with the hydro-rake equipment the next time this is done. Although the per hour cost will be more, the results may prove better. Using a barge may also eliminate the need for debris removal from residents' property.

The Committee hopes to hold a "Weed Pulling" day this coming summer to address pondweed on Longbow Lake. Anyone interested should contact the Prudential Committee.

As a result of limited funds due to the severe December 2008 ice storm, the February 2009 winter phragmite mowing was cancelled. The Committee is looking into a possible chemical treatment of shoreline phragmites on Longbow and Silver Shield Lakes during the summer of 2009.



Silver Shield Lake after Sonar Herbicide treatment, August 2008



Hydro-raking at the edge of Silver Shield Lake.

Before and after at the beach on Longbow Lake



REPORT OF THE DISTRICT CLERK

* SPECIAL DISTRICT MEETING *

JUNE 7, 2008

Pursuant to the foregoing warrant, the Special District Meeting was called on June 7, 2008, 9:45 a.m. at Becket Town Hall, 557 Main Street, Becket. The meeting was called to order at 10:00 a.m. by Ken Einhorn, Chair of the Prudential Committee. District Clerk, Jeanne Pryor, was introduced. She noted that a quorum was present and read the call of the meeting and return of service, noting the warrant as having been duly mailed and posted. There were 15 voters present or represented by proxy.

The first order of business was the election of a Moderator. Following nominations, it was moved and seconded that the District Clerk cast one ballot for Ken Einhorn as Moderator. The motion passed. The District Clerk administered the oath of office to Mr. Einhorn. Mr. Einhorn noted that the meeting would be conducted in accordance with the requirements of our Special Act and District By-Laws and that voters will be asked to raise their voter card when voting on an article. The following articles were voted on:

ARTICLE 1. To see if the District will vote to appropriate the sum of \$1,350.00 to the Lake Maintenance account and to fund this appropriation by transferring the following sums from the following accounts:

Insurance, Bonding & Withholding	\$1,300.00
Superintendent's Salary	\$ 50.00

Prudential Committee Recommends

Majority Vote Required

Article 1 was moved and seconded on the floor. There was no discussion. A vote was taken and **Article 1 passed unanimously.**

ARTICLE 2. To see if the District will vote to appropriate the sum of \$820.00 to the Attorney's Fee account and to fund this appropriation by transferring the following sums from the following accounts:

Entranceway Maintenance	\$ 300.00
Superintendent's Expense	\$ 300.00
Town Officials	\$ 220.00

Prudential Committee Recommends

Majority Vote Required

Article 2 was moved and seconded on the floor. It was moved and seconded to amend the article to read as follows:

To see if the District will vote to appropriate the sum of \$1,000.00 to the Attorney's Fee account and to fund this appropriation by transferring the following sums from the following accounts:

Entranceway Maintenance	\$ 430.00
Superintendent's Expense	\$ 350.00
Town Officials	\$ 220.00

A vote was taken and the amendment passed unanimously. There was no further discussion. A vote was taken on the amended Article 2 and **Article 2, as amended, passed unanimously.**

ARTICLE 3. To see if the District will vote to appropriate the sum of \$32,259.19 to the General Road Maintenance account and to fund this appropriation by transferring the following sums from the following accounts:

FEMA 1701 April 2007 Nor'easter	\$16,360.25
Major Improvements	\$15,898.94

Prudential Committee Recommends

Majority Vote Required

Article 3 was moved and seconded on the floor. It was moved and seconded to amend the article to read as follows:

To see if the District will vote to appropriate the sum of \$17,203.73 to the General Road Maintenance account and to fund this appropriation by transferring the following sum from the following account:

FEMA 1701 April 2007 Nor'easter	\$17,203.73
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A vote was taken and the amendment passed unanimously. There was no further discussion. A vote was taken on the amended Article 3 and **Article 3, as amended, passed unanimously.**

There being no further business, it was moved and seconded to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 10:04 a.m.

Respectfully submitted,

Jeanne W. Pryor, District Clerk

*** ANNUAL DISTRICT MEETING ***
JUNE 7, 2008

Pursuant to the foregoing warrant, the Annual District Meeting was called on June 7, 2008, 10:00 a.m. at Becket Town Hall, 557 Main Street, Becket. The meeting was called to order at 10:04 a.m. by Ken Einhorn, Chair of the Prudential Committee. District Clerk, Jeanne Pryor, was introduced. She noted that a quorum was present and read the call of the meeting and return of service, noting the warrant as having been duly mailed and posted. There were 15 voters present or represented by proxy.

The first order of business was the election of a Moderator. Following nominations, it was moved and seconded that the District Clerk cast one ballot for Ken Einhorn as Moderator. The motion passed. The District Clerk administered the oath of office to Mr. Einhorn. Mr. Einhorn noted that the meeting would be conducted in accordance with the requirements of our Special Act and District By-Laws and that voters will be asked to raise their voter card when voting on an article. The following articles were voted on:

Article 1: To see if the District will vote to raise and appropriate the sum of money as needed for the operating budget for FY 2009 and to fix the salaries and compensation of all elected offices as follows:

<u>Account</u>	<u>Amount</u>
1 - Major Improvements	5,000
2 - General Road Maintenance	22,475
3 - Winter Road Maintenance	13,450
4 - Tax Collection	300
5 - Town Officials (compensation for Assessor, Tax Collector, Treasurer)	2,200
6 - Superintendent's Salary	50
7 - Superintendent's Expenses	50
8 - Clerk's Salary	1,600
9 - Treasurer's Salary	1,800
10 - District Office Expenses	1,830
11 - Prudential Committee Expenses	525
12 - Attorney's Fee	500
13 - General Reserve Account	1,000
14 - Stabilization Account	2,000
15 - Insurance, Bonding & Withholding	1,950
16 - Entranceway Maintenance	1,130
17 - Lake Maintenance	24,030
Total	<u>\$ 79,890</u>

Prudential Committee: Recommends

2/3 Vote Required

Article 1 was moved and seconded on the floor. Stan Locke made a motion to amend line items 8 (Clerk's Salary) and 9 (Treasurer's Salary) by raising the amount for each to \$2,000 and it was seconded. Ken Einhorn spoke in support of this amendment. A vote was taken and the motion to amend passed unanimously. In response to a question, Mr. Einhorn noted that, in an attempt to save funding for a Road Superintendent, the Prudential Committee will take on the duties of the Road Superintendent. Residents calling the District will be referred to the Prudential Committee Chair as needed. Discussion followed on the budget items. It was explained that the appropriation for Major Improvements was reduced this year as the District will be doing major projects on Shuttle Cock DR and Long Bow LN E. The District voted last year to borrow \$100,000 for these projects and this year the District will need to begin paying back the loan as indicated in Article 4 in the amount of \$22,500. An explanation of the General Reserve and Stabilization accounts was given. A vote was taken on Article 1 and **Article 1, as amended, passed unanimously.**

Article 2: To entertain nominations and to cast their votes in the District election to fill vacancies of District officers as follows:

- 1 Member, Prudential Committee, 1-Year Term (Part or Full-time Resident)
- 1 Member, Prudential Committee, 3-year Term (Part-time Resident)
- 1 Member, Prudential Committee, 2-year Term (Full-time Resident)
- 1 Member, Prudential Committee, 3-year Term (Full-time Resident)

Majority Vote Required

It was moved and seconded to nominate Joe Gaze for Member, Prudential Committee, 1-Year Term (Part or Full-time Resident) and it passed unanimously. There were no other nominations. It was moved and seconded to elect Joe Gaze to this position and it passed unanimously.

It was moved and seconded to nominate Stan Locke for Member, Prudential Committee, 3-Year Term (Part-time Resident) and it passed unanimously. There were no other nominations. It was moved and seconded to elect Stan Locke to this position and it passed unanimously.

Discussion followed on the Prudential Committee. There were no nominations for the Member, Prudential Committee, 2-year Term (Full-time Resident) and 3-year Term (Full-time Resident) positions. If anyone is interested in these positions, they should contact the Prudential Committee. It was noted that members of the Prudential Committee must make a commitment to attend the monthly meetings.

Article 3: To see if the district will vote to raise and appropriate the sum of up to \$2,200 for a District computer, software, printer and related supplies.

Prudential Committee: Recommends

Majority Vote Required

Article 3 was moved and seconded on the floor. Mr. Einhorn explained why this was needed. It was noted that the computer would be used and kept with the District Clerk/Treasurer. Discussion followed and it was noted that a computer with access to the internet was needed so that the District can comply with the requirements of the Department of Revenue. A vote was taken and **Article 3 passed unanimously.**

Article 4: To see if the district will vote to raise and appropriate the sum of \$22,500 for the FY2009 payment of the loan approved by the District for the Long Bow LN E and Shuttle Cock DR projects.

Prudential Committee: Recommends

Majority Vote Required

Article 4 was moved and seconded on the floor. In response to a question, it was explained that this article is for the first yearly payment to repay the \$100,000 loan that was approved at the District's last annual meeting. A vote was taken and **Article 4 passed unanimously.**

The Moderator asked for public input. In response to a question from Mrs. Dunn, a discussion followed on the culverts and culvert protective fences on both Longbow and Silver Shield Lakes that are being blocked by beaver. It was noted that Beaver Solutions maintains the culvert protective fences but that the ones on Longbow Lake need to be replaced. Richard Pryor explained how the fences are constructed and maintained. It was noted that hydro-raking will also be done at these culverts this year. The District is pursuing a grant to assist with the cost of culvert protective fences. Mrs. Stambler noted that the District should be aware of the problem of zebra mussels and discussion followed. A notice about this will be posted at the Entranceway. It was noted that, in an attempt to keep invasive aquatic vegetation from entering our lakes, boats should be cleaned before being put into our lakes. In response to a question, Jeanne noted that she will be contacting Aquatic Control with the names of those residents who want to contract for hydro-raking at their shorefronts and that the hydro-raking will be done in July; the cost is \$185 per hour. Discussion followed on hydro-raking and debris removal. Ken noted that the Prudential Committee is composed of volunteers and he invited residents to become involved and to attend the Prudential Committee's monthly meetings.

There being no further business, it was moved and seconded to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Jeanne W. Pryor, District Clerk

TREASURER'S FINANCIAL REPORT

Fiscal Year 2008

July 1, 2007 - June 30, 2008

Budget Appropriations FY2008	Previous Year's Balance	Budget Amount	Transfer to	Transfer From	Refunds/Receipts	Expended	Balance Closed to Revenue	Balance Forward
Major Improvements		15,000.00			1000	7,123.77	8,876.23	0.00
General Road Maintenance		19,000.00	17,203.73		20.00	30,782.00	5,031.73	410.00
Winter Road Maintenance		13,450.00				13,450.00		0.00
Tax Collection	58.17	275.00	3.49			336.66		0.00
Town Officials		2,100.00		220.00		1,880.00		0.00
Superintendent's Salary		50.00		50.00				0.00
Superintendent's Expenses		450.00		350.00		78.01	21.99	0.00
Clerk's Salary		1,500.00				1,500.00		0.00
Treasurer's Salary		1,700.00				1,700.00		0.00
District Office Expenses	326.20	1,130.00			235.00	991.00	700.20	0.00
Prudential Committee Expenses		200.00				116.10	83.90	0.00
Attorney's Fee	153.17	300.00	1,098.33			1,551.50		0.00
General Reserve Account		2,000.00		2,000.00				0.00
Gift Account	3,167.43					3,167.43		0.00
Stabilization Fund	4,532.76	5,000.00			191.83	6.00		9,718.59
Ins., Bonding & Withholding		2,000.00		1,300.00	1,513.82	2,006.80	207.02	0.00
Entranceway Maintenance	240.91	1,350.00		430.00	385.00	1,262.29	283.62	0.00
Lake Maintenance		7,400.00	3,248.18			10,648.18		0.00
FEMA 1701 April 2007 Nor'easter	-426.71			17,203.73	21,930.44	4,300.00		0.00
Totals	\$8,051.93	\$72,905.00	\$21,553.73	\$21,553.73	\$25,276.09	\$80,899.74	\$15,204.69	\$10,128.59

Cash	Receipts	Expenses	Balance
Beginning Balance	17,342.09		
Turnovers, Tax Title Receipts, etc	92,350.45		
Warrants, Banking Expenses		82,568.26	
Savings Account Interest	62.56		
Stabilization Account Interest	191.83		
	\$109,946.93	\$82,568.26	\$27,378.67
Bank Accounts			
Checking Account Balance	\$6,889.96		
Cash on hand	\$3,318.54		
Savings Account Balance	\$7,451.58		
Stabilization Account Balance	\$9,718.59		
Total Cash	\$27,378.67		

BALANCE SHEET 2008

ASSETS

Cash	\$ 27,378.67
2008 Real Estate	\$ 14,271.53
2007 Real Estate	\$ 629.97
2006 Real Estate	\$ 78.68
Tax Title and Possessions	<u>\$ 68,100.36</u>
Total Assets	\$110,459.21

LIABILITIES

Overlay 2008	\$ 2,566.36
Overlay 2007	\$ 2,484.52
Overlay 2006	\$ 2,605.32
Overlay 2005	\$ 2,704.75
Tax Title Revenue	\$ 68,100.36
Surplus Revenue	\$ 21,869.31
Gift Account	\$ -
Stabilization	\$ 9,718.59
General Road Maintenance	<u>\$ 410.00</u>
Total Liabilities	\$110,459.21

Based on the unaudited Balance Sheet (right) submitted by the District, "free cash" as of July 1, 2008, for the Sherwood Greens Road Improvement & Maintenance District as certified by DOR is **\$6,889** per MGL 59:23.